



## PARTY BOOKING FORM

For internal use only			
Party booked by		Confirmation sent	
Invites provided		Numbers confirmed	
Deposit received			
Notes:			

Please complete this form as your application for your party:

Contact details					
Your name					
Child's / Children's name/s		DOB			
Address					
Post code					
Contact telephone number					
Mobile number					
Email address					
Party details					
Date of party					
Party start time					
Party finish time					
Number of children attending (including party child!)					
Age range					
Number of adults (min 1 adult per 5 children)					
Party package					
Menu option <i>Please x selected package</i>	COLD BUFFET		HOT BUFFET		SPECIAL DIETERY
Special requests <i>i.e. vegetarian, no fish</i>					
Add-ons <i>Please x selected package</i>	FACE PAINTING		PARTY BAGS		
Cakes <i>Please x selected package</i>	PLAIN SPONGE		CHOC SPONGE		
Animal Party (9am – 11am) <i>Age 7–15 years. Max 6 Children</i>					
Cost of chosen party package					
Cost per child					

### IMPORTANT INFORMATION – PLEASE NOTE:

- A £25 deposit is payable upon booking. This deposit is non-refundable. The balance of the party is payable on your arrival to the party.
- The exact number of children must be confirmed at least 3 days before the date of the party. Once numbers are confirmed, you will be charged for this amount of children. In the event that the expected number of children do not attend, you will be charged for the number confirmed. Should additional children attend these will also be charged for, at the above rate. We can cater for a maximum of 38 children. All parties must have a minimum number of 10 children. If less than 10 attend you will be charged for 10.
- If you would like to extend your party beyond the 90 minutes, this can be arranged at a cost of £30 per 30 minutes (subject to availability).
- Parental supervision is essential during the party, and whilst children will be advised by staff to do so, the onus is on parents to ensure children wash their hands after contact with the animals.
- **Animal party** – Parent must remain on site during the party, Wet weather / farm clothing and footwear must be worn, Old Holly does not accept any liability for dirty or torn clothes.
- You are welcome to provide your own party cake and party bags if you prefer to do so.

Signature	
Date	